



2011

CATEGORY: Top Corporate Real Estate Program

Criteria: This category recognizes corporate real estate/facilities management programs that resulted in business improvements in 2010, benefiting the corporate bottom line. May include acquisitions/dispositions, repositioning, sale-leasebacks or other activity relating to the real estate strategy.

Entries Due Friday, April 29

Entry Form Instructions

Submit materials in a 9-in. by 12-in. binder.

- Completed entry form (this sheet) with narrative attached
- Any supporting materials demonstrating accomplishments
- Payment

Entry Fees

I have enclosed my check made out to Commercial Property Executive for:

- \$300 (first entry)
- \$250 (each subsequent entry)

Total number of entries # _____

Total payment \$ _____

Contact Name: _____

Name of Company: _____

Address: _____

Email: _____

Telephone: _____

Mailing Instructions

Send your entry form and project binder, postmarked by April 29, to:

Suzann Silverman, Editor
Commercial Property Executive
370 Lexington Ave., Suite 2100
New York, NY 10017

If you have questions, email ssilverman@cpexecutive.com

Tell us about yourself:

(complete in full, attaching extra pages if needed)

Name of corporation: _____

Headquarters location: _____

Total number of employees: _____

Key real estate executives at company (names/titles): _____

Number of in-house real estate personnel: _____

Total number of properties in the portfolio (please specify number of each type of property included): _____

Regions where corporate real estate is located: _____

Percent owned vs. leased: _____

Sq. footage of portfolio in 2010 vs. 2009: _____

Brokerage firm(s): _____

Property management firm(s): _____

Percent of real estate work outsourced: _____

Types of real estate work outsourced: _____

Tell us about your accomplishments:

On a separate sheet of paper, provide 250-500 words (bullet points are fine) describing the corporate real estate program and how it has benefited the company and its real estate strategy. Include specifics on the most important aspects of the program, elements added or changes made in 2010, as well as information on what the results have been and how they have been measured. Also tell us about multi-phase plans that you will be continuing to pursue this year. Please attach supporting materials as needed.